



**Town of Allenstown
Trustees of the Trust Funds
Cemetery Trustees**

16 School Street, Allenstown, NH

Agenda

October 27, 2021

Time: 10:00 am

Location: Allenstown Town Hall and Virtual Meeting

This meeting is open to the public who can attend in-person at Allenstown Town Hall. Please see information on the last page of the agenda for how the public can optionally attend this meeting by calling a conference line, or online by joining a Zoom Online Conference/Video Call, or by viewing non-interactively through Facebook Live.

Please note that the Facebook Live option is provided for convenience only. It is not the official method to participate in the meeting, does not permit you to interact contemptuously, and is not monitored.

Agenda Items:

- Review Q3 2021 Financial Statements (Jul – Sep 2021).
- Meet with Matthew Prifti – Vice President - Private Client Sr. Investment Advisor, TD Wealth Management.
- Withdrawal Request #1 – Economic Development Committee CRF – Ice Rink
The Board of Selectmen request a withdrawal from the Economic Development Capital Reserve Fund to reimburse the Town for the purchase of an Ice Rink Set Up. The request is for \$6,459.15 to be transferred to the General Fund Account ending in 8125. A Receipt from EZ-Ice Rinks was provided in support of the expenditure request.
- Withdrawal Request #2 – Recreation CRF – Athletic Field Fencing
The Board of Selectmen request a withdrawal from the Recreation Capital Reserve Fund to reimburse the Town for the purchase of athletic field fencing. The request is for \$3,747.99 to be transferred to the General Fund Account ending in 8125.
A signed Purchase Order and Invoice from On Deck Sports was provided in support of the expenditure request.
- Withdrawal Request #3 – Highway Department Equipment CRF – Excavator Purchase 2021
The Board of Selectmen request a withdrawal from the Highway Department Equipment Capital Reserve Fund to partially reimburse the Town for the purchase of a 2018 Volvo EW60E Compact Wheeled Excavator with equipment. The request is for \$40,100.00 to be transferred to the General Fund Account ending in 8125.

Note: The total purchase price was \$109,200, of which \$60,200 was paid by a 2-year lease purchase agreement, \$8,900 was paid from 2021 CAP operating budget and the balance of \$40,100 from the above CRF.

An Invoice from Chadwick-Baross and signed Lease Purchase agreement was provided in support of the expenditure request.

- Withdrawal Request #4 – Public Safety Facilities CRF – Police Department Lobby Renovation

The Board of Selectmen request a withdrawal from the Public Safety Facilities Capital Reserve Fund to reimburse the Town for the purchase of furniture for the new office space and for the renovation work performed by Paxor Corporation at the Allenstown Police Department. The request is for \$19,322.93 to be transferred to the General Fund Account ending in 8125.

- Deposit – School Capital Reserve and Expendable Trust Funds – 2021 Deposit

SAU 53 request to deposit funds to the CRF and ETF accounts indicated herein, said amounts to be allocated from Check provided to the Trustees by the School Board.

Subaccount Name	Deposit Amount	Comments
SCHOOL BUILDING MAINTENANCE ETF	\$75,000.00	Per Article 4
SPECIAL EDUCATION GENERAL ETF	\$75,000.00	Per Article 5
SCHOOL RENOVATION AND NEW BUILDING CRF	\$75,000.00	Per Article 6

- Review/approve minutes from prior Trustee meeting(s).
- Cemetery Trustees
 - Update on the status of the legal agreement being developed between the Town of Allenstown and the Catholic Diocese of Manchester – Review and next steps for legal documents received from the Diocese that would permit the transfer of monies and future management of certain perpetual funds from the Town Cemetery Trustees to the Diocese.
- Any other business, as necessary.
- Confirm date for next meeting – scheduled for 26-Jan-2021.

Posted at Town Hall, Police Station and Town Website

Meetings may be taped audibly and or by video for the purpose of written minutes. The Trustees reserves the right to hold non-public sessions as needed under the guideline set forth in RSA 91-A;3, II.

Special accommodations for individuals with disabilities are available upon request (American’s with Disabilities Act of 1990).

The public can attend the in-person meeting at Allenstown Town Hall or optionally by calling the conference line in the Town Office Meeting Room at 603-485-7321. Upon calling this line, you will be asked to enter a code. Enter the code as follows: 1234. It will then ask you to state your name and hit yourself to hear the meeting. You can unmute your call and make comments during the meeting upon direction of the Chairperson! Promptly re-mute your phone once you are done speaking.

You can also join the meeting through video via the internet by clicking the link below:

Topic: Trustees of the Trusts

Time: Oct 27, 2021 10:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88540284612?pwd=YndHaTNZMDZWSzRhdGlja2N4anZUUT09>

Meeting ID: 885 4028 4612

Passcode: 102721

Materials for the meeting are posted on the town website. If you would like printed meeting materials, please contact the Town Administrator by phone 603-485-4276 ext. 112 or by email @ TA@allenstownnh.gov by noon on Tuesday, April 27, 2021.

You may also observe the meeting live (bandwidth permitting) on the Town of Allenstown Facebook page. Please note that this option is provided for convenience only. It is not the official method to participate in the meeting, does not permit you to interact contemptuously with the Trustees, and is not monitored.

To attend the meeting remotely, you must use either Zoom or the conference call line.

Please note that should the optional telephonic or electronic methods become unavailable, the meeting will continue; as the meeting place and meeting is fully open to the public.